



GROVE HOUSE STABLES



GROVEWOOD ROAD • MISTERTON • DONCASTER • SOUTH
YORKSHIRE

B.H.S. and A.B.R.S. Approved Equestrian Centre

**Comprehensive Equestrian Training from Hourly Lessons through
to Examination Courses**

Telephone (01427) 890802 Fax: (01427) 891471

www.grovehousestables.co.uk

Employment Application Form

Complete all questions. Continue overleaf if you run out of space

- Full name Mr/Mrs/ Miss/Ms _____
- Full address:

- Post code: _____ N.I. No: _____
- Tel. No: _____
- Age: _____ DOB: _____
- Marital status: _____ No. of dependents: _____
- A CV and the names of two referees should be enclosed with this form, when it is returned to us.
- Please list your educational qualifications:

- Details of Equestrian qualifications (attach photocopies of certificates):

- Detail your previous employment, including start and end dates:

- What are your hobbies and interests?

- Why would you like to work at Grove House Stables Equestrian Centre?

- Do you have your own transport? _____

- Have you experienced any ill health or domestic problems, which could affect your work? - If so, give details:

- What do you consider your strengths to be?

- Which of your skills or abilities need to be improved?

- How would you like your career to develop?

- Good relationships with other staff, clients and students are essential - What is your experience of maintaining good working relationships?

- Adaptability is vital - if something comes up out of the blue and you have to change your working plans - how well would you cope?

- We demand high quality customer service at all times i.e. being friendly, polite, helpful, patient and conscientious (even when it is cold and pouring with rain) - would you be able to provide this?

- Weekends and school holidays are often very busy with lots of children ranging from as young as 4 attending. How would you cope in having to supervise a wide range of children and animals?

- Being able to use common sense and initiative is important - Describe a situation where you have had to use these qualities?

- We expect staff to be reliable and willing. You may be asked to man the office, lead a rider, supervise a group of children, muck out or give veterinary attention to a horse - how would you feel about being asked to do such a variety of tasks?

- Have you experience in handling customer phone calls, handling money and cheques, operating a cash register and taking client bookings?

- What makes you think that you are an **energetic and motivated** Riding Instructor?

Return this form together with an up-to-date CV and the name, address & telephone no's of two referees. Remember to include photocopies of qualification certificates. Qualifications will be checked with the BHS. You will be subject to a criminal record bureau check.

Referee 1: Name: _____

Address: _____

Tel. No: _____ Relationship to yourself: _____

Referee 2: Name: _____

Address: _____

Tel. No: _____ Relationship to yourself: _____

Signature: _____ Date: _____